



**HALL  
MIDDLE  
SCHOOL**

**HALL MIDDLE SCHOOL**

200 Doherty Drive  
Larkspur, California 94939  
(415) 927-6978  
[www.lcmschools.org/hall](http://www.lcmschools.org/hall)  
@hallmiddle

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Eric Saibel, Principal · Dr. Toni Brown, Assistant Principal · Julie Auslander, Counselor

January 22, 2019

Dear Fifth Grade Families:

Before you know it, your child will begin his/her middle school journey. We look forward to welcoming you and your child to Hall Middle School, where our motto is “*We Are One!*”

**Residency Verification - Sign up [HERE](#)**

In order to register for Hall, you must verify your child’s residency, *whether or not you have other children currently attending Hall*. Please sign up for a residency verification appointment here: <https://www.signupgenius.com/go/4090445A9A822A3FD0-incoming2>. Please bring ORIGINALS AND COPIES of the required residency documents, as well as the completed [Proof of Residency Form](#) with you to your appointment. **NOTE: Your child will not be scheduled for sixth grade classes until your residency paperwork is received.**

If your child will NOT be attending Hall next year, please email [hallsecretary@lcmschools.org](mailto:hallsecretary@lcmschools.org) with your child’s name, current school, and the name of the school your child will attend. It is important that you notify us as soon as possible, so that we can accurately plan class offerings and student schedules.

You may have some questions about coming to a new school, so to make the transition as smooth as possible, we have scheduled a variety of informational events:

- **Hall Middle School Tours**

Parents of incoming or prospective students may sign up for a tour of Hall Middle School. Visit the Hall Website [here](#) for tour dates and to sign up: [Hall Tour Sign Up Form](#)

- **6th Grade Elective Presentation**

**At Cove – January 29, 2:15 p.m.**

**At Neil Cummins – January 31, 1:30 p.m.**

Principal Saibel and Assistant Principal Dr. Toni Brown will visit 5th grade classes to discuss the 6th grade elective choices at Hall. Elective choices for the 2019/20 school year are shown [here](#). Please discuss them with your child. Electives choices will be submitted to your child’s current 5th grade teacher during class in February.

- **Hall Open House – Thursday, April 18, 7:45 - 8:30 p.m. (Hall Middle School)**

Hall Open House is a great opportunity to see the sixth grade classrooms, meet the teachers, and see student work. Sixth grade teachers will be meeting with their current students and parents from 7:00 – 7:45 pm. *We invite you to visit the classrooms starting at 7:45 pm.*



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- **Incoming 6th Grade Parent Information Night – May 29, 6:30 - 8:00 p.m. (Hall Library)**  
The first part of the evening will be a general overview of Hall Middle School and the transition from 5th to 6th grade; the second half will be a presentation from 6th grade teachers and students. This is a parent-only event in the Library. Students will have a separate visit to Hall the following week during school.
- **Fifth Grade Student Tours (@ Hall Middle School)**  
**Cove - May 28, 9:00 a.m.**  
**Neil Cummins - May 29, 8:45 a.m. & 9:45 a.m.**  
Each fifth grade class will spend part of the morning at Hall where they will have the opportunity to become familiar with the campus and classrooms. We will give students a tour of campus and answer their questions about next year. 5th graders will be notified of the scheduled visit and will be chaperoned by current 5th grade teachers.

We look forward to meeting you and your child. Our goal is to help every current 5th grader (as well as new families to Hall) feel at home here long before school starts in August. We want them to be knowledgeable about our culture and values, and excited about our amazing array of programs!

Please feel free to contact us if you have any questions.

Sincerely,

Eric Saibel & Dr. Toni Brown  
Principal & Assistant Principal, Hall Middle School